

City of DEPOE BAY

Box 8 • Phone (541) 765-2361
Depoe Bay, Oregon 97341

Owner's Name _____
Property Address _____
Mailing Address _____

QUARTER _____
DUE DATE _____

RETURN ON TRANSIENT ROOM TAX

**BE SURE THIS FORM IS FILLED IN COMPLETELY AND CORRECTLY.
PENALTIES AND INTEREST FOR DELINQUENCY.**

CHANGE OF ADDRESS must be filed and reported immediately to the City of Depoe Bay.

IF BUSINESS IS DISPOSED OF OR SUSPENDED, closing return must be filed immediately, at City hall, and the tax due must be paid. No change of ownership can be recorded until this is done.

CHECKS, DRAFTS, POSTAL NOTES AND MONEY ORDERS IN THE exact amount of tax due are accepted by the City of Depoe Bay only as agent of the taxpayer and do not constitute payment until cleared.

The City of Depoe Bay assumes no responsibility for loss in transit.

REMITTANCE: Avoid penalty, be sure proper remittance is enclosed.

Calculation Section

1. GROSS RENT		\$ _____
LESS: ALLOWABLE DEDUCTIONS		
2. Rent (by Month)	\$ _____	
3. Other (City Ord. 22)	\$ _____	
4. Total Allowable Deductions (Lines 2 & 3)		\$ _____
5. Taxable Rents (Line 1 minus Line 4)		\$ _____
6. Tax -8% of Line 5		\$ _____
7. Add Excess Tax Collected		\$ _____
8. Total of Lines 6 and 7		\$ _____
9. Collection Fee - 5% of Line 8		\$ _____
10. TOTAL TAX DUE (Line 8 minus Line 9)		\$ _____
11. Penalty		\$ _____
12. Interest		\$ _____
13. Adjustment for prior (Overpayment or Shortage)		\$ _____
14. TOTAL TAX, PENALTY AND INTEREST (Line 10 plus Lines 11, 12 & 13 or Subtract Line 13, if overpayment)		\$ _____

**MAKE CHECKS PAYABLE
TO
CITY OF DEPOE BAY**

Delinquent after:

Jan. 31 _____

Apr. 30 _____

July 31 _____

Oct. 31 _____

I DECLARE, UNDER PENALTY OF MAKING A FALSE STATEMENT, THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE STATEMENTS HEREIN ARE CORRECT AND TRUE.

Retain Yellow Copy

SIGNED _____ TITLE _____